



JASPER COUNTY PLANNING & DEVELOPMENT

(219) 866-4908

BEFORE YOU BUILD

1. Completed Application Form
2. Survey if available – Site Plan showing the size of the structure and the distances to **all** property lines or road right of ways, whichever is most restrictive; distances to any existing buildings; height from grade to peak for the proposed structure, N Arrow, Driveway location; road name from which the structure will be accessed.
3. **Driveway Permit** - Available at: Jasper County Highway Garage
2627 West Clark St., Rensselaer, IN. 47978 (219) 866-5523 or
State Highway Department (219) 866-5451
No Building Permit will be issued without first obtaining your driveway permit
4. **Septic Permit & Well Permit** - Available at: Jasper County Health Department
105 West Kellner, Rensselaer, IN. 47978 (219) 866-4917
No Building Permit will be issued without first obtaining your septic and well permits
5. **Construction Drawings** showing **Dimensional Floor Plans** to include window sizes and location, **Structural/Framing Plans** or cross-section with notes indicating size and spacing of all structural members, **Location of Electric Panels**, at least one elevation, **Foundation Design**, and **Truss Drawings**.
6. If you are putting in a **Manufactured Home**, we will require: 1) Copy of title in your name - must show that home was built in 1981 or more recently; 2) Copy of Installation Instructions.
7. **List of Contractors & Sub-Contractors**
8. **Mail Box Requirements** (Mailboxes are permitted without the issuance of any permits, however, rural mailboxes shall not be permitted closer than five (5) feet to the edge of the road surface and the landowner is responsible for establishing a drive off for the mail carrier.) (Height and location shall be obtained from your post office.)



Fee Schedule

Type	Minimum	Total
Single Family	220.00 + \$.15 per sq. ft.	
Modular Home		200.00
Mfg. Home		150.00
Portable Shed		100.00
Accessory Bldg.	up to 720 sq. ft	100.00
Accessory Bldg over 720 sq. ft.	150.00 + \$.05 per sq ft.	
Additions	200.00 + \$.10 per sq ft.	
Temp Structures		100.00
Alterations		200.00
Signs		90.00
Above ground swimming pool		100.00
Inground swimming pool		150.00
Commercial Fees available upon request		

APPLICATION FOR
IMPROVEMENT LOCATION PERMIT AND
CERTIFICATE OF OCCUPANCY
COUNTY OF JASPER

No. _____
Date _____
Taken By _____

Name and Address of Applicant _____

Name and Address of Landowner _____

Location: Sec. _____ Twp. _____ R. _____ or Lot _____ Blk. _____ Subd. or Add. _____

Located on County Road _____ Twp. _____

Zone _____ Paid \$ _____ Receipt No. _____ Sewage Permit _____ (✓) Well Permit No. _____

PLOT PLAN

LOT	BUILDING	Set Back _____ ft.
Width _____ ft.	Width _____ ft.	Certificate of Occupancy
Depth _____ ft.	Depth _____ ft.	Issued _____, 20____
Area _____ sq. ft.	Living Area _____ sq. ft.	Flood Plain _____

The undersigned agrees that any construction, reconstruction, enlargement, relocation or alteration of structures, or any change in use of land or structures requested by this application will comply with and conform to all applicable laws of the State of Indiana and Ordinances of the County of Jasper, Indiana, adopted under the authority of Chapter 174 of the Acts of 1947, General Assembly of the State of Indiana, and all acts amendatory thereto.

The undersigned further agrees that the issuance of an improvement location permit and / or a certificate of occupancy in no way validates such a permit or certificate in the event that same is erroneously issued or does not comply with applicable laws and ordinances. The undersigned further agrees that the issuance of an improvement location permit and / or certificate of occupancy in no way permits the violation of any restrictive covenants relative to the real estate.

Signed _____

APPLICANT

or

OWNER

or

AGENT

REMARKS

LIST OF CONTRACTORS & SUB-CONTRACTORS

HOME OWNER _____

PERMIT NO. _____

SITE ADDRESS _____

1. CONTRACTOR _____
ADDRESS _____
PHONE NUMBER _____

2. SUB-CONTRACTORS: _____

A. CONCRETE & EXCAVATION: _____
ADDRESS: _____
PHONE NUMBER: _____

B. ELECTRICAL _____
ADDRESS: _____
PHONE NUMBER: _____

C. HEATING & AIR CONDITIONING: _____
ADDRESS: _____
PHONE NUMBER: _____

D. MASONRY WRK, STONE MASONRY, BRICKLAYING: _____
ADDRESS: _____
PHONE NUMBER: _____

E. DRYWALL: _____
ADDRESS: _____
PHONE NUMBER: _____

F. PLUMBING: _____
ADDRESS: _____
PHONE NUMBER: _____